A Regular Meeting of Committee of the Whole will be held on Tuesday, January 20, 2015, at 9:00 a.m., in the Council Chambers, Municipal Offices, Port Carling, Ontario.

AGENDA - COMMITTEE OF THE WHOLE MEETING Tuesday, January 20, 2015

1. Call to Order

2. Adoption of Agenda
   a. Consideration of a resolution to adopt the agenda.

3. Disclosure of Interest

4. Adoption of Minutes
   a. Consideration of a resolution to adopt the Committee of the Whole Meeting minutes held on December 16, 2014.

5. Public Works
   a. Delegations and Petitions
      1. Paul Emond and Deb Martin to attend at 10:30 a.m. Re: Breezy Point Road Realignment Proposal
   b. Roads and Infrastructure
      1. Report from the Interim CAO Re: North Bala Falls Small Hydro Project.
      2. Consideration of a resolution in response to correspondence received from Laurie Campbell, Chair of the Glen Orchard School Council Re: Speed limit along Muskoka Road 169 in front of the Glen Orchard Public School.

6. Corporate Services
   a
a. Delegations and Petitions

26-27
1. Adele Fairfield, Pat Young and Jan Getson, Walker’s Point Community Library, to attend at 9:00 a.m. Re: 2015 Request for Ongoing Support. *(Finance)*

28-42
2. Peter Sale, Chair, Muskoka Watershed Council to attend at 9:15 a.m. Re: Program Overview / 2015 Funding Request. *(Finance)*

43-52
3. Jan Turner and Mary Grady, Bala Communities in Bloom, to attend at 9:30 a.m. Re: Committee Update / 2015 Funding Request. *(Finance)*

53-62
4. Jane Evans, Board and Committee Member, Safe Quiet Lakes, to attend at 9:45 a.m. Re: 2015 Funding Request. *(Finance)*

5. Terrilynne Bannon, Municipal Relations Representative, Municipal Property Assessment Corporation (MPAC) to attend at 11:00 a.m. Re: Assessment 101.

b. Finance

c. Administration

7. Community

a. Delegations and Petitions

b. Community and Volunteerism

1. Community Events Update

c. Emergency Management

63-65
1. Minutes of the Joint Occupational Health and Safety Committee meeting held on October 16, 2014.

d. Parks, Trails and Libraries

8. Visioning and Economic Development

a. Delegations and Petitions

b. Visioning
b. **Visioning**

   1. Review and consideration of a resolution Re: Strategic Plan Survey.

c. **Economic Development and Communications**


9. **New and Unfinished Business**

10. **Committee in Closed Session**

   a. Committee in Closed Session to be held for a proposed or pending acquisition or disposition of land by the municipality or local board; pursuant to Section 239(2) of the Municipal Act, 2001.

11. **Adjournment**

   a. Consideration of a resolution to adjourn.
A Regular Meeting of Committee of the Whole was held on Tuesday, December 16, 2014, at 9:00 AM in the Council Chambers, Municipal Offices, Port Carling, Ontario.

PRESENT:
Mayor Furniss, Chair
OFFICIALS PRESENT:
C. Harris - Interim CAO
C. Mortimer - Clerk/Deputy Treasurer
T. Guthrie - Clerk's Assistant
D. Pink - Director of Planning
R. Hayes - Fire Chief
N. Donald - Development Services Coordinator
J. Krynicki - Director of Public Works
L. McMurray - Community Economic Development Coordinator
M. Ross - Marketing Economic Development Coordinator

COUNCILLORS:
Linda Barrick-Spearn
Sandy Currie
Allen Edwards
Phil Harding
Donelda Kruckel
Terry Ledger
Gault McTaggart
Ruth Nishikawa

REGrets:
Jean-Ann Baranik

1. **Call to Order**
   a. Mayor Furniss called the meeting to order at 9:00 a.m.

2. **Adoption of Agenda**
   a. Consideration of a resolution to adopt the agenda.

   Resolution Number COW-1-16/12/14

   Councillor Barrick-Spearn - Councillor Kruckel: Be it resolved that the Committee of the Whole agenda dated December 16, 2014 be adopted.

   Carried

3. **Disclosure of Interest**
   a. None
4. **Adoption of Minutes**
   a. None

5. **Public Works**
   a. **Delegations and Petitions**
      1. None
   b. **Roads and Infrastructure**
      1. None

6. **Corporate Services**
   a. **Delegations and Petitions**
      1. The following delegations attended at 9:00 am.
         a. Jeff Mole attended at 9:03 a.m. Re: Request for support of correspondence to Premier of Ontario - Bala Falls.
            Jeff Mole provided the attached PowerPoint presentation to Committee in regard to the proposed Bala Falls hydro project. He requested support of a proposed letter to the Premier of Ontario, a copy of which is also attached.
         b. Karen McGhee, Project Manager, McGhee-Krizsan Engineering Limited Re: Project Update, North Bala Falls Small Hydro Project.
            Karen McGhee was unable to attend the meeting.
         c. Karl Stevens, Project Architect, Stevens Burgess Architect attended at 9:16 a.m. Re: Preliminary Design Options for the Powerhouse North Bala Falls Small Hydro Project.
            Karl Stevens provided a presentation to Committee highlighting preliminary design options for the powerhouse for the proposed Bala Falls hydro project.
         d. Frank Belerique, Vice President, Swift River Energy Limited attended at 9:14 a.m. Re: Next Steps/Moving Forward North Bala Falls Small Hydro Project.
            Frank Belerique introduced Karl Stevens, Project Architect, and provided a next steps update on the proposed hydro project.
e. Peggy Peterson attended at 9:27 a.m. Re: Bala Falls.

Peggy Peterson shared her experiences during her time spent at the Bala Falls and spoke on the proposed hydro project. A copy of the submission is attached.

f. Mitchell Shnier, SaveTheBalaFalls.com attended at 9:42 a.m. Re: North Bala Falls Small Hydro Project.

Mitchell Shnier provided a PowerPoint presentation addressing public safety and land ownership issues related to the hydro project, a copy of which is attached.

g. Deborah Ylanko, Moon River Property Owners' Association (MRPOA) attended at 9:48 a.m. Re: North Bala Falls Small Hydro Project. Drew Cowern was unable to attend the meeting.

Deborah Ylanko delegated Committee in regard to the proposed hydro project. She read a submission on behalf of the MRPOA addressing the protection of municipal land and Bala's heritage, a copy of which is attached.

The delegation participants answered questions for Committee in regard to the proposed design, lane closures and widening, Margaret Burgess Park, coffer dams, staging areas, water levels, and insurance requirements for the project.

Delegates were directed to provide their presentations and written requests to the Clerk following the meeting. The Interim CAO was directed to summarize the presentations / requests provided from the delegates and report back at the next Committee of the Whole meeting.

b. Finance

1. Report from the Treasurer Re: 3rd Quarter Financials. A copy of the report is attached.

The Interim CAO highlighted the third quarter financial report for Committee. Senior Management answered questions in regard to the road budget, community centre expenses, unspent allocations moving forward and budget forecasting.


The Interim CAO reviewed the OPP Costing report and answered questions for Committee. He was requested to inquire with the District of Muskoka regarding the phase in period and capped costs per property.
Resolution Number COW-2-16/12/14

Councillor Edwards - Councillor Ledger: WHEREAS the objective of the new OPP billing model was to develop a simpler, fairer and more transparent billing model;

AND WHEREAS the OPP billing has been developed based on information specific each municipality;

AND WHEREAS collecting the cost of OPP services by the District of Muskoka distorts the cost determined under the new billing model;

AND WHEREAS the distortion is contrary to the objective of fairness and transparency;

NOW THEREFORE BE IT RESOLVED that Committee of the Whole recommend to the Council of Township of Muskoka Lakes to request that the Province of Ontario put a moratorium on the implementation of the new billing model until the options for collecting the charge from property owners are addressed;

AND FURTHER that the Province amend the Police Services Act to permit lower tier municipalities within a regional municipality to become responsible for policing;

AND FURTHER that staff be requested to obtain a legal opinion with respect to options for the District of Muskoka to collect the cost of OPP services other than through the general levy;

AND FURTHER that the District of Muskoka be requested to continue to work with the local municipalities to identify a more equitable mechanism for collecting the cost for OPP Services;

AND FURTHER that this resolution be forwarded to the Premier of Ontario, Minister of Community Safety and Correctional Services, Minister of Finance, MPP Norm Miller, The District of Muskoka, AMO and all municipalities serviced by the OPP.

Carried

c. Administration


   The Clerk highlighted the report for Committee.

2. Report from the Clerk Re: Request for support - Canada Post Home to Home Delivery. A copy of the report is attached.
The Clerk reviewed the report for Committee. In response to Committee, the Interim CAO was directed to follow-up with Canada Post regarding previous correspondence with respect to the Windermere Post Office and to further inquire regarding the hours of operation at the Bala Post Office.

Resolution Number COW-3-16/12/14

Councillor Ledger - Councillor Edwards: WHEREAS Canada Post has proposed a plan to end residential home delivery in Canada;

AND WHEREAS the lack of home delivery will disadvantage many seniors and people with mobility problems and will be compounded during inclement weather;

NOW THEREFORE BE IT RESOLVED THAT Committee of the Whole recommend to Township Council that the Township of Muskoka Lakes does not support the proposed plan to eliminate residential home to home delivery and herein petition Canada Post to reconsider this plan immediately and retain this valuable service for communities.

AND FURTHER THAT a copy of this resolution be forwarded to the Association of Municipalities of Ontario (AMO), Federation of Canadian Municipalities (FCM), municipalities in the District Municipality of Muskoka, as well as to our local MP, MPP and representatives of Canada Post to encourage others to speak up against this plan.

Carried

3. Discussion Re: Township Committees and Council Liaisons.

Mayor Furniss provided an overview of proposed Council Liaisons and their roles and Committee appointments for the new term of Council, a copy of which is attached. Mayor Furniss indicated that the Liaison positions will be considered at the January Council meeting.

7. Community

a. Delegations and Petitions

1. None

b. Community and Volunteerism

1. Community Events Update.

Councillor Ledger noted that the Port Carling Winterfest will be held in February 2015 and will include a "snow-pitch" tournament.
c. **Emergency Management**

1. Minutes of the Joint Occupational Health and Safety Committee meeting held on June 19, 2014. A copy of the minutes is attached for information purposes.


d. **Parks, Trails and Libraries**

1. Minutes of the Muskoka Lakes Public Library Board meeting held on October 9, 2014. A copy of the minutes is attached for information purposes.

8. **Visioning and Economic Development**

a. **Delegations and Petitions**

1. None

b. **Visioning**


   The Interim CAO reviewed the proposed strategic planning process. It was the consensus of Committee that each District Councillor and the Mayor attend the public meeting to be held in the Greater Toronto Area; that meetings be held in each of the three wards (Torrance Community Centre, Windermere Community Centre and Port Carling Community Centre) with ward Councillors and the Mayor attending, and further that a Strategic Plan Sub-Committee be comprised of Councillors Nishikawa and Ledger and Mayor Furniss.

   Resolution Number COW-4-16/12/14

   Councillor Edwards - Councillor Ledger: Be it resolved that Committee of the Whole recommend that Township Council endorse the process for the update/development of the Township’s Strategic Plan and direct staff to assign the resources necessary to undertake the activities required to facilitate the strategic planning process as identified in the staff report dated December 16, 2014.

   Carried

c. **Economic Development and Communications**

1. Report from the Community Economic Development Coordinator Re: Port Carling Winterfest 2015. A copy of the minutes is attached.
The Community Economic Development Coordinator introduced the report for Committee.

Resolution Number COW-5-16/12/14

Councillor Ledger - Councillor Edwards: Be it resolved that Committee of the Whole recommend to Township Council that By-law 2015-06 being a by-law to authorize the temporary closure of a portion of Bailey Street from 10:00 a.m. to 4:00 p.m. on February 7th, 2015 for the 2015 Port Carling Winterfest, be given three readings at the January 16, 2015 regular meeting of Council.

Carried

Resolution Number COW-6-16/12/14

Councillor Kruckel - Councillor Barrick-Spearn: Be it resolved that Committee of the Whole recommend to Township Council that the facility rental and parks fees be waived for the 2015 Port Carling Winterfest event.

Carried

9. New and Unfinished Business

a. None

10. Committee in Closed Session

a. None

11. Adjournment

a. Consideration of a resolution to adjourn.

Resolution Number COW-7-16/12/14

Councillor Barrick-Spearn - Councillor Kruckel: Be it resolved that this meeting adjourn at 12:47 p.m. and the next regular meeting of the Committee of the Whole will be held on Tuesday, January 20, 2015 at 9:00 a.m. or at the call of the Chair in the Council Chambers, Municipal Office, Port Carling.

Carried

Mayor Don Furniss, Chair

Cheryl Mortimer, Clerk

COMMITTEE OF THE WHOLE MINUTES - December 16, 2014

Consideration of a resolution to adopt the Committee of
The Plan for Breezy Point Road (BPR)

Submitted on Behalf of the Breezy Point Road Association by The BPR Committee

Background

The road, which is part of the Breezy Point Plan of Subdivision, was built by the developers of Breezy Point in the 1950s, to provide vehicular access to the Breezy Point subdivision, an area of some 20 plus cottages. In the 1960s/70s the road was used to provide access to areas known as Long Bay and Red Secret. The road currently provides vehicular access to some 36 cottages, to the Bell and Rogers cell towers, as well as access to the Woodwinds area and to one interior resident (David Hayes). As the road travels from east to west, it deviates from the municipal road allowance in several places on to lands owned by Mr. Hayes, Mr. Wooldridge and Mr. Petrachuk. The deviations avoided some difficult terrain and appear to have been made with the consent of Mrs. Schell, the then owner of the land to the north of the road (see attached letter from the solicitor for Mrs. Schell). Most of the former Schell property is now owned by Mr. Hayes and he objects to the road crossing his property. Attempts over the last 2.5 years to reach an agreement with Mr. Hayes on the road have been unsuccessful.

The Breezy Point, Red Secret and Long Bay owners unanimously support the proposed plan set out below. The details of the plan are as follows:
Proposed Plan

(1) Where the road deviates onto the lands of Mr. Hayes (parts 1, 2 and 3 of the attached survey) and Mr. Petrachuk (part 4 of the attached survey), the Association will construct the BPR on the municipal road allowance. The Association has a quote from Mike Reiger Construction to build a road on the municipal road allowance, of similar dimensions and quality as the existing road.

(2) Where the road deviates onto the lands of Mr. Clen Wooldridge (parts 5 and 6 of the attached survey), Mr. Wooldridge has agreed to gift those lands to the Township. The Association proposes that the Township accept these lands and add them to the unassumed municipal road, as the Township has done with the Woodwinds Road.

(3) The cottagers have agreed, through the BPR Association, to fund the costs of the road construction and address any reasonable conditions that Council may impose on its approval of this proposal.

(4) As to time frame, the BPR committee seeks staff and Council support as soon as possible, preferably staff support by early 2015 and Council support in early spring. Reiger Construction is able to begin construction on the new road as soon as approvals are in place, any conditions are met, and the half load limit is removed in the spring.
The committee seeks a meeting with Township staff early in 2015 to discuss the proposal and explore ways in which the parties might expedite an early resolution to the Breezy Point Road issues.

Submitted by the BPR Committee on behalf of the BPR Association. The committee is comprised of: Paul Emond, Barbara Legate, Deb Martin, Sandy McNair, Craig Hind, and Bev Collombin.
Messrs. Beaton, Bell and Leake,
Barristers, etc.,
372 Bay Street,
TORONTO, Ontario.

Dear Sirs:

re: Doll and Schell

Mrs. Joyce Schell of Barrie, Post Office in the Township of Wood has brought to me an agreement dated July 1954 between Joyce Isabel Schell as the party of the first part and John T. Doll as the party of the second part.

Mrs. Schell advises me that Mr. Doll has requested permission to encroach on her property where it becomes necessary, for the construction of a roadway along the original road allowance between lots 15 and 16 and between concessions 1 and 2 in the Township of Wood. She is quite willing to grant such permission, and to give to Mr. Doll a registrable grant of right of way over such portions as are required, provided that the encroachment is reasonable. Both parties have in mind the possibility of having to go around rocky or marshy places to construct the most convenient way.

Mrs. Schell advises me, however, that there is presently a survey underway of the proposed right of way. The agreement dated July 1954 is in much too general terms and Mrs. Schell would prefer to see what encroachment will be expected before signing a formal document.

Mrs. Schell is quite reasonable to deal with, and if the encroachment requested is not too great, she does not intend to make any charge for the same.

Yours truly,

"Gordon H. Aiken"

A/T

(jb)
COMMITTEE OF THE WHOLE
AGENDA REPORT

TO: Mayor Furniss and Members of Committee of the Whole
MEETING DATE: January 20, 2014
SUBJECT: NORTH BALA FALLS SMALL HYDRO PROJECT

| RECOMMENDATION: | That Committee of the Whole recommend to Council the approval of staff recommendations as noted in the “Action” column of Attachment 1 and provide direction to staff where requested in the “Action” column. |
| APPROVALS: | | Date | Signature |
| Submitted By: | Clayton Harris, Interim CAO | January 16/15 | Original signed by C. Harris |

ORIGIN: A hydroelectric project on the North Bala Falls has been proposed under the Province’s Feed-In-Tariff (TIF) Program. SREL was the successful proponent through the Provinces competitive procurement process. The proposed site is the north Bala Falls in the community of Bala. The project would be on provincial land under the control of the Ministry of Natural Resources and Forestry. Controversy over the proposed project has continued for a number of years and has divided the community. Over this period the Township of Muskoka Lakes and residents have raised a number of issues and concerns. Predominantly the concerns raised can only be addressed by senior levels of government.

BACKGROUND: At the December 16, 2014 Committee of the Whole meeting there were five (5) delegations with respect to the proposed project. Delegations were received from the following:

1. SREL - Mr. Frank Belereque and Karl Stevens;
2. Moon River Property Owners Assoc.- Ms Deborah Ylanko;
3. Ms. Peggy Peterson;
4. Save the Bala Falls – Mr. Mitchell Shnier; and
5. Mr. Jeff Mole.
The meeting was open to the public and the material that was presented was also made available to the public. The Committee requested each delegate to specify his or her request of the Committee. The draft report and responses were discussed with the senior management team. Specific requests and the Townships comments are summarized in Attachment 1 to this report.

The Township has been placed in the middle of this issue, but without authority to address issues and concerns. The proposed project is within the Township and a number of concerns have been raised. The Township has expressed concerns about the project’s impact on the local community, including disruption of the public's use of the lands and waterways in Bala and challenged the decision of the Minister of Natural Resources to proceed with the Project, in light of those impacts, however since the FIT Program is Provincial and the proposed project is on Provincial lands, with the exception of building permits, all permits, licenses and other approvals fall under the jurisdiction of the District of Muskoka, the Province of Ontario or the Government of Canada.

To continue its efforts to see that any impacts to the local community are mitigated to the extent possible an option available to Council is to agree to the establishment of a working committee. A working committee would present an opportunity for the Township to continue efforts to protect the public interest. The Township is mindful that SREL is in the process of obtaining various approvals. The Township would appreciate receiving a status of the various approvals along with regular updates. The composition of the Committee could consist of the following:

1. Mayor and two members of Council;
2. The CAO;
3. Four representatives from SREL;
4. A representative from MNRF; and
5. An independent Chair

Since the land is under the jurisdiction of the MNRF a representative from the Ministry is recommended. They could also act as the lead should input from other impacted ministries and agencies be required.

SREL proposed that the Committee mandate would be to work collaboratively to mitigate the concerns raised by Township Council and the community. The mandate should be more clearly defined and perhaps broadened to include post construction. All discussions should be without prejudice and all decisions would require Council ratification. Should Council wish to establish a Working Committee a proposed mandate is provided as Attachment 2.

Staff have requested legal advice with respect to establishing the working committee in the context of municipal legislation. That opinion is being finalized and staff will provide additional information at the Committee meeting as necessary.

Mr. Shnier had requested a letter be sent to Transport Canada raising certain concerns and requesting a response to letters which had previously been sent. This request is listed in Attachment 1 and staff support this request.
Mr. Mole requested that a letter be sent to the Premier requesting that a new proponent selection process be undertaken without cost to the taxpayers, that there be a new environmental assessment process and that the province be requested to make surplus revenue available to the Township of Muskoka Lakes. Staff support sending a letter to the province requesting provincial revenues be shared. Further comments are provided in Attachment 1.

FINANCIAL:

The Committee’s work will likely generate a demand for technical and professional input. Designing and constructing a facility that will not only be compatible with, but which enhances the local community and transportation network will necessarily require advice from various experts. Although SREL has experts in the field the Township may require advice from its own experts. It is not uncommon for the proponent to fund such peer reviews and the cost associated with an independent Chair.
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<tr>
<td>Swift River Energy Ltd. - Mr. Frank Belerique</td>
<td>In an effort to work collaboratively with the Township of Muskoka lakes and to mitigate the concerns raised by Council and members of the community concerning construction impacts, SWIFT RIVER ENERGY Ltd. requests the Township of Muskoka Lakes appoint a committee/working group to work with Swift River Energy Ltd. towards solutions.</td>
<td>Council</td>
<td>Report to Council for direction with respect to the creation of a Working Committee and the mandate as provided in Attachment 2</td>
<td>January 2015</td>
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<td>Moon River Property Owners Association - Ms. Deborah Ylanko</td>
<td>Requests the TML’s not to give away, lease or in any way compromise the Municipally owned portion of Burgess Island. It is the heart of our community and has rightfully been protected under Part IV of the Heritage Act.</td>
<td>Council</td>
<td>Would be subject to negotiations with the objective of limiting the overall impact if the project proceeds.</td>
<td>TBA</td>
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<td>The Heritage District is very important to our MRPOA Members and the work done on the Heritage District was very professional. We are asking the TML to honour its commitment to Bala and properly defend its position at the OMB. A reserve of funds was set up by the TML to facilitate the defence of the Heritage District and it is our “ask” that these funds and within reason any additional funds required, be used for this purpose.</td>
<td>Council</td>
<td>Staff will report to a future Committee of the Whole regarding an assessment of the appeals against the Heritage District By-law and receive direction.</td>
<td>TBA</td>
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<td>Ms. Peggy Peterson</td>
<td>For Council to respect and acknowledge my right to stand on this ground and protect it according to my rights as determined in law in Ontario in the Environmental Bill of Rights (EBOR).</td>
<td>Council</td>
<td>Township Council respects the lawful rights of all Ontarians under the EBOR.</td>
<td>Ongoing</td>
<td>Ongoing</td>
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<td>Save the Bala Falls - Mr. Michael Shnier</td>
<td>The Township write a letter to Transport Canada concerning the impact of the proposed hydro-electric generating station at the Bala Falls including the following three questions:</td>
<td>Council</td>
<td>Draft a letter to Transport Canada.</td>
<td>January/February 2015</td>
<td>NA</td>
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<td>1. Whether Transport Canada has done an assessment of the impacts to marine navigation on the Moon River and Mill Stream, and if so, the detailed results of this, including responding to the questions raised in the attached letters dated February 7, 2014 and August 12, 2014. This response should specifically address canoe navigation:</td>
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<td>a. In the Mill Stream, given the velocity of the water below the Muskoka Road 169 bridge.</td>
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<td>b. Approaching the Town Docks in the Moon River, given that the proposed generating Station would operate at full capacity an average of 21 days each summer.</td>
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<td>2) How the proposed construction plans are acceptable given that the high risk of flooding Lake Muskoka, for the reasons detailed in the attached letter dated November 24, 2014.</td>
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<td>3) How the proponent’s suggested alternative Portage Route #1 could be an identified portage route given the encroachment and land ownership issue of the boardwalk leading to the Town Docks on the Moon River.</td>
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<td>Risk - Walking path to the Township dock on Moon River may be fenced off.</td>
<td>Council</td>
<td>The private property owner may at any time fence off the access. All options, including legal action would be considered should that occur.</td>
<td>NA</td>
<td>NA</td>
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<td>Risk - The ability of the Township to provide emergency response.</td>
<td>Council</td>
<td>The Muskoka Lakes Fire Department is currently mandated via the Establishing and Regulating By-law to perform water and ice rescue operations. The Fire Dept. advises that the Water and Ice Rescue Team is well trained and equipped to meet the needs and challenges of today’s water and ice rescue needs in Bala. The construction of a hydro-electric dam at Bala Falls will not change our response needs or capabilities. There is a desire to purchase more equipment for the Bala Station responses and to train additional personnel. This is regardless of the construction of the hydro-electric plant or not.</td>
<td>Ongoing</td>
<td>Ongoing</td>
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<td>Township</td>
<td>Township not provide driveway entrance permit from Bala Falls Rd. to the Crown lands beside Purk’s place.</td>
<td>Council</td>
<td>Entrance permit not required. Driveway entrance currently exists.</td>
<td>NA</td>
<td>Complete</td>
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<td>Mr. Jeff Mole</td>
<td>Establish a Strategic Advisory Committee</td>
<td>Council</td>
<td>Report to Council for direction.</td>
<td>January 2015</td>
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<td>Council</td>
<td>Council send a letter to the Premier of Ontario and request:</td>
<td>Council</td>
<td>Send a letter to the province requesting a portion of the annual revenues be provided to the Township in recognition of the impact on the community. The province has taken a similar approach when locating other facilities (i.e. OLG casino's) across the province.</td>
<td>January/February 2015</td>
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<td>1. Project revenues be available to the Township</td>
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<td>2. Indicate that Council doesn't support the project and the community is not a willing host</td>
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<td>January 2015</td>
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<td>3. Undertake a new proponent selection without cost to the taxpayer and with a new environmental assessment process.</td>
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<td>Very unlikely that a new selection process could be undertaken without cost to the taxpayer. Considerable funds would likely be expended by taxpayers to defend against potential claims in addition to the cost of a successful claim for damages. No action recommended. The community has been dealing with potential construction of a hydro-electric project in Bala for a number of years. Restarting with a new process would significantly prolong the process with no certainty of a different outcome.</td>
<td></td>
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</tbody>
</table>
BALA FALLS HYDRO PROJECT

WORKING COMMITTEE

Mandate – Identify and recommend ways to mitigate concerns raised by Council and the community.

Terms of Reference – All discussions will be on a without prejudice basis. The terms of reference will include the following construction and post construction matters:

Construction

- Design
- Safety/Water Levels
- Use of Township lands
- Community Improvements
- Construction Activity

Post Construction

- Monitor
- Recommend solutions to issues as they arise

Term – The Working Committee will remain in place until twelve (12) months following the activation of the power plant.

Committee Composition – 10 member Working Committee as follows:

- Mayor and 2 members of council;
- The CAO;
- Four (4) representatives from SREL;
- A representative from MNRF; and
- An independent Chair.

The Chair – mutually agreed to by all parties.

Municipal Representatives – Not exercise decision-making powers or commit expenditures except for those specifically delegated by Council.

Recommendations – All Working Committee recommendations must be approved by Council unless authority has been specifically delegated.

Reporting – Working Committee recommendations will be presented to the Committee of the Whole.
Tuesday, November-11-14

Township of Muskoka Lakes
1 Bailey Street
Port Carling, ON
POB 1J0

Dear Members of Council;

In many other school zones across the province, there exists a school speed zone limit of 50 km/hr. in rural settings. The posted speed limit along Highway 169 in front of Glen Orchard Public School is 80 km/hr, with traffic often travelling in excess of this limit.

We have grave concerns about the safety of students, staff and visitors to Glen Orchard Public School. Students attending Glen Orchard rely on either school bus or private cars for transportation to and from the school daily, and the fast pace of vehicular traffic on the highway presents a tremendous hazard for all drivers when entering and exiting the school driveways. Additionally, highway signage warning of a school zone is woefully inadequate along this route.

On behalf of Glen Orchard School Council, I would like to submit a request for a Council Resolution of Support for the District to give consideration to a school zone speed reduction on Highway 169 in front of Glen Orchard Public School.

Thank you for your attention to this matter.

Sincerely,

Laurie Campbell
Chair Glen Orchard School Council
Requests:

1. That the Council continue the practice of matching our fund raised dollars. It has been an established practice for the Township to recognize community priorities and initiatives through matching grants.

2. That council members continue their support of the library through their attendance at key events throughout the year, thus demonstrating the importance of the library to the community health of Walkers Point.

Rationale:

1. We provide services that meet identified needs of the Walkers Point Community.
   - We enable our residents to access quality reading and viewing materials in a convenient way
   - provide internet access for those whose homes are not so equipped
   - provide programmes to the community. These include:
     - our six week summer kids' programme of stories and crafts
     - ipad facilitation for seniors
     - children's story times at the community Christmas dinner.
   - Our collection is continually updated with current titles.
   - Our members have access to interlibrary loans that lets the members read books that are not in our own collection through our association with the Town of Gravenhurst Public Library. We pick up these books and either have them at the WPCL for the member or deliver them to the member's home.
   - Our association with The Township of Muskoka Lakes Public Library has resulted in linked websites as well as shared information regarding special events which has been of benefit to our community.
   - We provide programmes of general interest to the community such as the Scales Nature Park's Turtle Presentation which we offered in 2014.

2. By having regular posted hours (website and notice board) we provide provide access to the Walkers Point Community Centre.
   - This has enabled District community services to meet with clients in a safe, local setting.
   - As part of an active community, it gives access to residents who wish to use the ping pong table or the gym for either recreation or rehabilitation to do so during those times. Trail maps are also available at the library.
3. We work in partnership, with other Walkers Point groups to provide an annual community celebration in July.
   1. The event is organized by the library with The Walkers Point Volunteer Fire Department, who have provided a display of firefighting vehicles as well as hamburgers and soft drinks. The Walkers Point Community Centre conducted guided trail walks, sold hats, mugs and registered residents for discount cards. Muskoka authors have been featured at the event and have used the opportunity to sell their books.

2. We collaborate with the Community Centre Hall Board and the seniors' September Club to ensure the library is open during community dinners.

**Moving Forward**

1. Utilization of Space
   1. We are currently in touch with an agency that specializes in library layouts to see how we can best use our area.

   2. In addition, we continue to catalog our collection of books, DVDs, audio books and VHS tapes to both track what we have and delete duplicate, unused or shabby items. Our deletions, if they are in good shape are shared with other small libraries.

2. Future Planning
   1. We are in the process of looking what additional needs we can meet for the community. Libraries have become more than a place to read books and the Walkers Point Community Library is no exception. Things such as the facilitation of book clubs, activities and workshops could be considered. We currently have a solid volunteer base which gives us the opportunity to look at additional services.

   2. We will also be exploring other presentations that will be informative and useful to the residents of our community.

3. We are also reflecting on our communication and outreach efforts. We currently use electronic messages to inform our existing members of events as well as distributing a newsletter to as many of the residents of Walker's Point as we can. In addition we have a website, that lists our catalog, our events and highlights new additions to our collection. Our email address is used by members to both reserve and renew books. Our hours are displayed on the community board which all residents must pass on their way onto and off the point. Our goal is to ensure that we reach all of our community as well as adjacent ones.

   4. We hope you will check us out at [www.walkerspointlibrary.com](http://www.walkerspointlibrary.com)
October 8, 2014

Mr. Stephen Rettie, Treasurer
Township of Muskoka Lakes
P.O. Box 129
1 Bailey St.
Port Carling, Ontario
POB 1J0

Dear Mr. Rettie:

RE: Muskoka Watershed Council Funding Request

On behalf of Muskoka Watershed Council, I extend our thanks to the Township of Muskoka Lakes for its past support of the activities of the Muskoka Watershed Council. As the 2015 budget time approaches, Muskoka Watershed Council respectfully requests $1000 from the Township of Muskoka Lakes to assist with developing environmental educational and stewardship material.

As you know, Muskoka does not benefit from the expertise of a conservation authority. This was recognized 13 years ago and since then the District has partnered with the community to support the Muskoka Watershed Council, which addresses some of the monitoring, reporting, stewardship and educational functions of conservation authorities.

The health of the watershed and its lake systems is critical for Muskoka and in particular properties in the waterfront areas, which represent 40.9% ($5,065,736,200) of our total taxable assessment. In consideration of this, the Muskoka Water Strategy was initiated to continue Muskoka's leadership in the protection of these water resources. A component of the strategy includes the arrangement with the Friends of the Muskoka Watershed for support of Muskoka Watershed Council.

Two key elements of the Muskoka Water Strategy are 1) building relationships and engaging the community and 2) ensuring the effective use and sharing of resources. The Muskoka Watershed Council model provides a unique opportunity with which to pool financial resources and share staff and volunteer resources in order to accomplish these objectives.

Two part time staff, provided by the District, are shared in a cost effective manner that has provided for the advancement of the Watershed Council program. Friends of the Muskoka Watershed provide office space and supplies; they are currently seeking charitable status which will enable them to secure funding unavailable to municipalities to undertake specific programs and initiatives. Watershed Council members themselves provide volunteer hours. Significant benefit for municipalities has been realized when these volunteer hours have been provided by technical experts, such as limnologists, ecologists, and wildlife experts. A synergy has been captured by sharing staff resources with the result that both programs are enhanced by the other.

Staff and office space are only part of the needs required to produce the programs and material necessary to effectively implement an education and stewardship program across Muskoka. In the past Muskoka Watershed Council has raised program funds through the generous contribution of watershed municipalities and through community support.
With your support, Muskoka Watershed Council has developed many stewardship resources and held several educational events. Of most significance are the release of 4 report cards on watershed health and the forthcoming Planning for the Environment Handbook. Please visit our website at www.muskokawatershed.org to review these and other stewardship resources.

In the next year and a half, Muskoka Watershed Council will be working on three very exciting projects.

1. A public survey to determine what people think Muskoka will look like in 2050. This will help to identify future educational initiatives.
2. A report on the expected impact of climate change on Muskoka to 2050 and recommendations for local mitigation plans.
3. A report on the projected impact of various development scenarios on Muskoka to 2050 and their impact on the health of the watershed.

We have been able to engage several local consultants, retired professionals, scientists and other community members to work on these projects. The findings of the reports will be useful to municipalities for official plan policy, planning infrastructure investment and developing adaptation plans for local communities.

In the past we have requested municipal councils' support for developing stewardship resources with an annual $500 grant. In order to continue to produce the stewardship resources that benefit your municipality we respectfully request this grant be increased to $1,000.

I will contact you early in January to set up a time to address Council in support of this request. When supporting this initiative, please make your cheque payable to the Friends of the Muskoka Watershed. Thank you for your support in protecting the health of our watersheds.

Sincerely,

Peter Sale, Chair

cc: Alice Murphy, Mayor
     Ruth Nishakawa, MWC member
     Clayton Harris, CAO
Championing Watershed Health

Township of Muskoka Lakes
January 20, 2015

Peter F Sale, Chair
Organization

District of Muskoka

Community
(Friends of the Muskoka Watershed)

Muskoka Watershed Council

Peter Sale, Chair, Muskoka Watershed Council to attend
Background

Created by the District of Muskoka and Muskoka Heritage Foundation in 2001 to:

– Promote environmental sustainability
– Increase volunteer participation
– Engage and partner with stakeholders across Muskoka
District Responsibility

• Staff
  – Director of Environment and Watershed Programs - 2/3 staff time
  – Watershed Planning Technician - 2/3 staff time

• Oversight of programs and financial management

THE DISTRICT OF MUSKOKA
Managing Our Legacy Together
Community Responsibility

- Volunteers with varying skills and experience, and links to various community sectors
- Through Friends of the Muskoka Watershed
  - Office space and office operating costs
  - Administration and financial governance
  - Access to third party grant funding
  - Other fundraising
Funding for our Programs

- Grant funding applications
- Area Municipalities
- Events and other fundraising activities

Muskoka Stewardship Conference
Executive Committee

- Composition
  - 4 District Councillors
  - 4 representatives from Friends of the Muskoka Watershed
- Provides governance, program direction and financial oversight
Our Mission
To Champion Watershed Health

Our Goal
To enhance air quality and sustain the water and terrestrial ecosystems of the watersheds of Muskoka for the environmental, health, economic, spiritual and intrinsic values they provide
Major Accomplishments

- 4 Muskoka Watershed Report Cards
- Living in Cottage Country handbook
- 3 Muskoka Summits on the Environment
- Biennial Muskoka Stewardship Conference
- Annual environmental lecture series
- Factsheets on species at risk
- Website: www.muskokawatershed.org
Handbook

• Directed at:
  – Homeowners
  – Home builders
  – Construction industry
  – Landscapers

• Information on:
  – Water supplies
  – Shoreline buffers
  – Erosion
  – Why regulations exist
2015 - Top Objectives

- Community Expectations Project
- Impact of Development to 2050
- Impact of Climate Change to 2050
- 2015 Muskoka Stewardship Conference
- Position papers on
  - Forest Health
  - Power Generation
  - Road Salt
THANK YOU
December 31, 2014

Ms. Cheryl Mortimer  
Clerk  
Muskoka Lakes Township  
Box 129  
Port Carling, Ontario  
P0B 1J0

Cheryl:

We are pleased to confirm that Bala’s new “Communities in Bloom” team is in place and ready to move forward. We would like to say thank you to those who created and have led this project forward over the past 16 years, and to the previous Councils, who have so generously supported the community effort to help promote a positive, vibrant, and inviting community environment.

We would also like to congratulate our new Mayor and Council members on their election and hope that they will find our 2015/16 goals are in alignment with theirs.

Attached please find our 2014 Summary and 2015/2016 Plan, together with our 2015 budget for your review and consideration. We look forward to the Township’s continued support for this program. Please direct any questions regarding our 2015/16 Plan to Jan Turner (jan.turner@sympatico.ca) or the budget to Janie Graham (janie@pt2events.ca).

We are anxious to begin planning for our 2015 projects and eagerly await your approval.

With warm regards,

Jan Turner, Chair  
Jennifer Overend, Vice-Chair  
Heather Boyce: Secretary  
Treasurer: Janie Graham

Communities in Bloom – Bala  
c/o J. Turner, Box 41, Bala, Ontario P0C 1A0

Jan Turner and Mary Grady,  
Bala Communities in Bloom,
### Bala Communities in Bloom

#### Historical Expenses and 2015 Budget

<table>
<thead>
<tr>
<th></th>
<th>2011 Actual</th>
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<th>2014 Actual</th>
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<table>
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| **Excess of Revenue over Expenses:** | $ 5501.81 | 6880.48 | 7103.29 | 5768.89 | 2048.89 |

Reviewed by: Jan Turner

Date submitted: [Signature]

Jan Turner and Mary Grady,
Bala Communities in Bloom,
2014 Evaluation (provided by M. Grady)

- The number of regular volunteers further decreased in 2014 leaving the three executive members as the remaining reliable volunteers.
- Due to work commitments and lack of volunteers some events such as Community clean up day at the end of April and Tag Day, May 24th weekend, were cancelled.
- No new Practica Stations were added due to lack of volunteers to maintain (currently at Windsor Park, Jaspen Park, Margaret Burgess Park, and Bala Bay Dock).
- Hanging baskets and planting partner locations (LCBO and Freshmart) proceeded as scheduled.
- On Monday, June 23rd a General Meeting of CIB was held to advise the public of the need to form a new executive or to fold CIB-Bala. The meeting was advertised by posters in the usual locations throughout the town of Bala and widely advertised by email. Nine persons, including the 3 executive, attended the meeting. No new executive was formed and those in attendance were advised that if no new executive was formed by fall 2014, CIB would disband. Planting partners such as the LCBO and Freshmart were advised of that potential.
- August 2014, CIB-Bala delegated Committee of the Whole of the Township to advise that the committee would disband in the fall of 2014 if no new board was formed.
- November 2014, a new board was formed as follows:
  - Jan Turner-Chair
  - Jennifer Overend-Vice-Chair
  - Heather Boyce-Secretary
  - Janie Thacker (now Graham) -Treasurer
- We are grateful that the 16 year tradition of Communities in Bloom-Bala will continue.
2015/2016 Work Plan (provided by new committee)

We believe that CIB still has an important role to play in the ongoing beautification of Bala, and that a number of new opportunities exist for expansion. We recognize that it is essential to re-engage our community and attract new/more volunteers in order to be sustainable. To do this, we believe CIB needs to more visible at the street level, in the media, and by working with our surrounding lake/river associations. As our community changes and new residents move in, we believe there is a great opportunity to build new awareness and engage their support.

Our 2015/2016 Work Plan Goals reflect this focus, together with our immediate focus to sustain, rebuild, and continue the successful work of CIB over the past 16 years.

Spring/Summer Activity

JAN-FEB:
Work with TML to include a brief highlight of CIB plans in the Spring Tax mailing.
- Confirm deadline dates & requirements with TML
  - Jan & Janie to coordinate & submit

JAN-DEC:
Provide local media with Spring/Summer/Fall releases highlighting CIB activities, with an invitation to Bala residents & summer visitors to get involved.
  - Jan & Janie to coordinate.

MAR:
Brief Bala Garden Centre (2014 supplier) with requirements, finalize plant ordering list & identify when we need to deliver baskets for completion.
  - Heather & Jan to coordinate
  - 2015: Assess the need for to do an RFP in 2016, based on a 1 or 2 year term.

MAR:
Update the Heritage Walk brochures and arrange with TML to have them printed.
  - Heather/Jennifer to coordinate.
  - CIB to distribute.
  - Investigate potential to have Heritage Walk map on the TML and Chamber of Commerce websites.
APR:
Together with TML, promote and organize the Town clean-up, anticipated to take place on April 25, 2015.
- Jan/Janie to work on students/association support & promotion
- Jennifer to coordinate clean up activities
- Engage high school area students to participate in the clean-up and earn community service hours.
- Engage assistance of various lake/river associations to support this effort.

APR-MAY:
Organize CIB Tag Day for Saturday May 16, 2015.
- Jan/Janie to obtain permissions & work with Heather/Jennifer to coordinate
- Obtain permission from Bala Freshmart, LCBO, Oliver’s Coffee & Don’s Bakery
- Engage high school area students to participate in the clean-up and earn community service hours.
- Engage assistance of various lake/river associations to support this effort.

MAY:
Maintain 30 Heritage Walk plaques throughout Bala, with plaques to be installed prior to May 18, 2015.
- Heather & Jennifer to coordinate/maintain.

MAY-JULY:
Maintain 6 permanent gardens & 60+ hanging baskets as below:
- Jan, Janie, Heather & Jennifer & volunteers
- Bala Freshmart: 6 mixed garden boxes
  - 2015: consider relocating 2 of the trees in boxes along Hwy 169 to side boxes to provide better road visibility from parking lot
  - This garden was replenished in 2014; new mulch required in 2016.
- LCBO: 1 permanent perennial garden to the west side of LCBO
  - This garden was replenished in 2014; new mulch required in 2016.
- Shield Parking Lot: 1 permanent perennial garden at the west end
  - regenerate with new soil/mulch in 2015
- Bala Falls Road: 1 permanent mixed garden at the southern entrance
  - regenerate with new soil/mulch, annuals in 2015
- Windsor Park: 1 mixed garden box
  - regenerate with new soil/mulch, split hostas, annuals in 2015
- Jaspen Park: 1 permanent perennial garden
  - regenerate with new soil/mulch in 2015
MAY-JULY (con’t):

- Hanging Baskets with Streetscape banners (see below):
  - 13 - 24” hanging baskets along the main bridge
    - 1 of these frames is currently missing a Streetscape banner, to be replaced in spring when baskets are hung
  - 10 smaller hanging baskets along Bala Falls Road
    - 6 of these frames are missing banners (smaller size)
  - 4 – 24” hanging baskets on the Bala Bay Town Dock
    - all frames have banners
  - 15 - 24” hanging baskets & 14 smaller hanging baskets between River Street & Freshmart
    - 15 of these frames are missing banners (smaller size)
  - 3 - 24” hanging baskets on Hwy 38 south of Hwy 169
    - all frames have banners

- Streetscape banners were produced as part of a joint effort with TML & various local organizations. Only large banners were produced and there should be replacement banners available in MTL storage unit.
  - Jan/Heather to inventory what is available & investigate potential of producing smaller size banners to hang on Bala Balls Road

- Bridge boxes: 18 bridge boxes
  - reinstate 4 boxes along the bridge on a trial basis

JUNE:
Repaint & replace the two (2) Communities in Bloom signs at Windsor Park & the Portage Landing parking lot.

ONGOING IN 2015:

- Jan/Janie/Heather/Jennifer to coordinate
- Explore an ongoing partnership with Cottage Cravings, similar to that with Bala Freshmart, to regenerate the garden on the south side of Hwy 169, including transplanting of split hostas, addition of ornamental grasses and other perennials
- Explore the addition of one (1) new mixed garden in front of the Post Office/OPP station, for installation in 2016/2017
- Begin discussions with Swift River/TML on the inclusion of a Communities in Bloom garden or boxes as part of their new plant design as well as tree rejuvenation through the Memorial Tree program
- Request permission from TML and arrange installation to add a Practica Doggee Station at the Bala Sports Park (TML to install/CIB will maintain/fill)
- Explore, with TML, the production and placement of Communities in Bloom signage in permanent gardens.
• Investigate, with TML, the potential to have 4 bridge abutments repaired/repainted.
• Investigate, with TML, the expansion of the Streetscape Project banners to include Lorval Plaza & Cottage Cravings/Post Office
  o Explore the possibility of hanging banners only from hydro poles (similar to in Port Carling)

**Fall/Winter Activity**

1. Replant the following with Fall themed items for Thanksgiving/Cranberry.
   • 6 garden boxes in front of Bala Freshmart
   • 1 permanent garden in Windsor Park
2. Remove all hanging baskets, bridge boxes, and prep for fall storage.
3. Prep remaining gardens for the winter.
4. Remove/store all Heritage Walk plaques.

**LOOKING AHEAD TO 2016:**

Awesome Blossom Awards
• *Jan/Janie/Heather/Jennifer* & Community to investigate
• Explore interest to reinstate Awesome Blossom Awards in 2017/2018

Cottage Cravings Garden
• Continue to expand the perennial plant offerings in the Cottage Cravings garden, including low rise bushes

Memorial Tree Planting
• *Jan/Janie/Heather/Jennifer* to investigate
• Develop program and promote “Memorial Tree” donation program through lake/river associations as a way to commemorate a loved one or special occasion & as a fundraiser for CIB.
• Work with TML to establish where trees could be planted; potentially working with Swift River in rejuvenation program following completion of project.

Communities in Bloom branding
• *Jan/Janie/Heather/Jennifer* & Community
• Consider renaming program since we are no longer part of the CIB National program to something that is more reflective of our goals (i.e. Bala in Bloom); potentially host a community naming contest
Bala Community in Bloom – Key Dates 2015

Town Clean-up 25 April
Tag Day 23 May
Heritage Plaques Before 15 May
Bed Prep Last weekend in May
Planting 06-14 June
Baskets up 13 June
Cottage & garden tour
Summer-to-fall Planting 12-19 Sept.
Baskets down 12-19 Sept.
Fall town Clean-up 17-19 Oct.
COMMUNITIES IN BLOOM

Bala & Port Carling have both received the 5 Bloom rating in the past ... Keep up the great work! Bala is pleased to announce a new committee has taken over the responsibilities from the volunteers who have worked so hard over the past 16 years.

Bala

Contact: Jan Turner 705 762 4094

Goal: Through cooperative efforts, with local businesses and residents, continue to promote Bala as a welcoming community and tourist destination, by recognizing our unique heritage sites and showcasing sponsored perennial and annual gardens throughout the town.

Projects have included:
- developing new gardens
- planting new trees
- clean up days
- flower planters & hanging baskets
- heritage walk signage
- increasing number of displays
- maintaining & upgrading gardens
- partnerships with local businesses

2008 – Designed and planted the new raised gardens in front of the LCBO
2009 – Upgraded flower planters outside of Bala Freshmart
2011 – Increased and upgraded floral displays
2012 – Refurbished “Partnership” gardens
2013 – Revised Heritage Walk-Active Transportation Route Brochure & added new sites
2014 – Refurbished planters outside of Bala Freshmart & LCBO
2015 – Upgrade planters at Windsor Park, Jaspen Park, Shield Parking Lot, Bala Falls Road, reinstate 4 planter boxes on bridge, replace Communities in Bloom signs in Windsor Park & Portage Landing parking lot. Explore installing new garden in front of Post Office & Cottage Cravings Plaza & add 1 new Doggee Practica station in Bala Sports Park (in addition to the ones at Windsor Park, Jaspen Park, Margaret Burgess Park & the Bala Bay dock).
Bala’s “Communites in Bloom” is alive & well and looking for your help!

Bala’s “Communites in Bloom” has a new committee to carry on 16 successful years of keeping Bala bright and colourful. Many thanks to outgoing committee members, Mary Grady, Nancy Houghton, and Annette Procuiner, and welcome to our newest CIB members – Jan Turner, Heather Boyce, Jennifer Overend, and Janie Graham.

Over the past 16 years, Bala’s CIB has built and maintained perennial gardens throughout Bala, in Windsor Park, Jaspen Park, the LCBO and at the Bala Freshmart. CIB installs over 60 hanging baskets and bridge planters along Hwy 169, Hwy 38, and Bala Falls Road; all with a vision of bringing a touch of beauty to our town over the summer season. We also maintain 4 dog stations (providing complimentary doggee bags) in Windsor Park, Jaspen Park, Margaret Burgess Park, and by the Bala Bay Dock.

In May/June this year, CIB will be refurbishing the gardens in Windsor & Jaspen Parks, the Shield Parking lot, and Bala Falls Road, as well as looking to add new perennial gardens by the Post Office and Cottage Cravings Plaza. We also hope to add another doggee station in the Bala Sports Park, and explore extending our Streetscape Banner coverage to include LorVal Plaza to the east and the Post Office to the west.

There’s much to be done over the coming months and CIB welcomes any and all who are able to help out with spring clean up, planting, and new garden development among other projects. Don’t forget – these are also great opportunities for our high school students to earn community service hours!

Give Jan Turner a call or drop her an email to find out more.

Jan Turner
705 762 4094
jan.turner@sympatico.ca
Ms. Cheryl Mortimer  
Acting Treasurer  
Township of Muskoka Lakes  
1 Bailey Street  
Port Carling, ON, P0B 1J0  
December 3, 2014

Dear Ms. Mortimer:

Safe Quiet Lakes is a group of people who are passionate about life on the water and determined to help build respect on the lakes.

Safe Quiet Lakes started as a multi-lake movement of boaters in 2011, growing out of concerns raised at lake associations about inconsiderate behaviour by some boaters that increases the safety risks and decreases the enjoyment of the lakes for others.

Our mission is to make the lakes safer and quieter to ensure the sustainable enjoyment of a treasured shared resource.

Safe Quiet Lakes is a not-for-profit organization funded by lake associations, municipalities and individuals. Our reach is extended by in-kind contributions from communication, research and other professionals.

In 2013 Safe Quiet Lakes fielded the most comprehensive and professional survey of lake users ever conducted in Ontario. With over 2,200 respondents representing many types of boaters and lake users, the survey results are clear and trustworthy.

The most commonly cited problems are:
- Boats going too fast too close to shore;
- Loud boat engines;
- Large wakes; and
- Unsafe and inconsiderate boating.
Safe Quiet Lakes focuses on Education and communications:

- Boater's Code – a checklist for considerate behaviour as a postcard distributed to residents and on signs erected in high profile places.
- safequiet.ca website – a resource for boaters and lake users.
- Social media & Events - @SafeQuietLakes on Twitter and Safe Quiet Lakes on Facebook.
- Editorials and advertising – commentary in local media.
- Public service announcements and billboards.

Summer 2015 Plans

This coming year we would like to be able to put our Boaters Code signs at municipal boat launches in the District of Muskoka and Sequin Township.

As you can imagine, all of this takes financial help and we would appeal to the Township of Muskoka Lakes Council to help our cause and partner with us in 2015. Specifically we would like Council to consider a grant of $2500. To assist you in making a decision to support SQL, we would be pleased to make a presentation at your Finance Committee meeting.

With best regards,

Jane Evans, Fundraising Chair
bjevans@cogeco.ca
905-527-6497

Frances Carmichael, Chair
frances@francescarmichael.ie
416-400-0432
SAFETY QUIET LAKES

Grant Application to Township of Muskoka Lakes 2015

Safe Quiet Lakes (SQL) is a community-based, incorporated, non-profit organization founded in September 2011 by a group of Muskoka cottagers and residents. SQL believes that positive, grass root conversations, education and peer pressure are the most important tools to encourage responsible and safe boating throughout the community. Our goal is to encourage safe and considerate boating practices through education and awareness.

Since inception SQL has received the support of municipalities, lake associations, Transport Canada, law enforcement and boating industry associations.

SQL uses education and moral suasion to raise public awareness about safe, quiet and respectful boating in order to make our lakes safer for all. The SQL message is a positive one:

“To change behaviour by encouraging good behaviour and celebrating positive outcomes of safety, sustainability and respect.”

Education and communication provide the basis for all aspects of the SQL activities. The need for this was reinforced by the findings of the 2013 SQL Activity Survey where over 60% of respondents indicated that, “There is a need for more education and communication about responsible boating.”

West Parry Sound OPP Detachment Commander Ron Campbell confirms that education is key to changing boating safety behaviours, “Enforcement alone is not effective in changing behaviour nor is it the most cost effective. I believe effective change falls into the same realm as has been demonstrated by SQL’s public communication about responsible boating being the primary solution to the problems seen on the lakes.”

Since 2012, SQL has developed many educational and communication tools including posters, postcards of the Boater’s Code, right-of-way stickers, large weatherproof signs of the Boater’s Code, two billboards on local highways, public service announcements, a display for summer events, amongst other resources. All of these resources have been created by a very talented
group of volunteers. We have used all of the funding that you have given us in the past for the production of some of these materials.

In 2014, we focused on getting our materials out to the public. We went to many community events with our booth and to lake association meetings when we were asked. We also had our weatherproof Boating Code signs put up at many marinas in Muskoka. In 2015, we intend to continue last year’s focus, as well as add some new elements if we are successful in receiving funding.

In 2014, we received a small grant from Transport Canada, which allowed us to hire a summer student to help get our message out. This grant also helped us to further develop and produce our communication tools including our smaller versions of the weatherproof Boater’s Code signs, which we placed at marinas and in high traffic areas suggested by lake associations. We have applied for another grant from Transport Canada to fund specific 2015 activities.

FUNDING REQUEST 2015

In addition to activities that SQL would undertake if it is successful in receiving a grant from Transport Canada in 2015, we would like to increase our reach yet again in two specific areas that would be undertaken if funded with a grant from the Township of Muskoka Lakes.

1. Boater’s Code Signs at Municipal Public Boat Launches

SQL would like to see Boater’s Code signs placed at all public boat launches in Muskoka and the Township of Seguin (please see photos). That represents many boat launches, but we believe it furthers SQL’s objective of increased safety and respect on the water for all Muskoka and Seguin boaters.

We have two sizes of Boater’s Code signs – large ones (3’ x 5’) are currently in place at the Port Carling locks and the boat launch on the Moon River. These are weatherproof and extremely sturdy. The smaller version (20” x 30”) is also weatherproof, but not as sturdy. These have been put up at the marinas and by a number of lake associations. SQL feels that the large Boater’s Code signs would be best placed at the public boat launches, so that they can be well seen by all. However, the cost is significantly more. The large signs are $450 and the small ones are $50. If we were able to buy these signs in bulk, we would likely be able to obtain them at a reduced price. We also have a quote for signs that are 3’ x 4’ on 6mm of aluminum. The cost of these signs would be $185/sign. These could potentially also be used at the boat ramps, but would not be as sturdy as the largest signs.

If one of the two larger signs were purchased, which would be our preference, we would hope to have them erected over the next several years. The TML has 32 municipal docks and ramps,
of which only one currently has the large sign. If, however, the decision was made to erect the smaller signs, many more could be done at once, but the impact may not be as great.

2. **Boating Safety Seminars**

Since its inception, SQL has undertaken a ground breaking Lake Activity Survey conducted by Erin Research on a pro bono basis and developed educational materials, which have been distributed widely through lake associations, local media, marinas and public events.

SQL would now like to further our educational focus by holding “Boating Safety Seminars” within Muskoka and Seguin. We would need to develop posters for publicity, find a suitable location to hold the seminars and identify speakers who could speak to the topic in an informative way. We may also want to develop other educational materials to go along with the seminars. These seminars would be open to all Muskoka and Seguin year round and seasonal residents. We would need to advertise the events through our website [www.safequiet.ca](http://www.safequiet.ca), posters and local media.

These are two specific activities that SQL would like to move forward in 2015 and we respectfully request your continuing support. A grant from the Township of Muskoka Lakes in the amount of $2500 would be greatly appreciated and help SQL advance the initiatives described above. The support of the Township of Muskoka Lakes would be recognized in all of the materials that are funded.
Jane Evans, Board and Committee Member, Safe
Safe Quiet Lakes Organizational Structure and Governance

SQL has a Board of Directors of 14 people who oversee the operations and responsibilities of the organization. There is a President and Chair (Frances Carmichael), Treasurer (Linda Stockton) and Secretary (Nancy Cohen). The full Board comprises the following:

<table>
<thead>
<tr>
<th>Member</th>
<th>Director or Officer</th>
<th>Role</th>
<th>Email Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Frances Carmichael</td>
<td>Officer &amp; Director</td>
<td>Chair</td>
<td><a href="mailto:frances@francescarmichael.ie">frances@francescarmichael.ie</a></td>
</tr>
<tr>
<td>John Bowlby</td>
<td>Director</td>
<td></td>
<td><a href="mailto:bowlby@idirect.com">bowlby@idirect.com</a></td>
</tr>
<tr>
<td>Ken Buchanan</td>
<td>Director</td>
<td></td>
<td>kenb <a href="mailto:Buchanan168@gmail.com">Buchanan168@gmail.com</a></td>
</tr>
<tr>
<td>Nancy Cohen</td>
<td>Officer &amp; Director</td>
<td>Secretary</td>
<td><a href="mailto:nscohen@rogers.com">nscohen@rogers.com</a></td>
</tr>
<tr>
<td>Sandy Currie</td>
<td>Director</td>
<td></td>
<td><a href="mailto:sandycurrie@sympatico.ca">sandycurrie@sympatico.ca</a></td>
</tr>
<tr>
<td>Ann MacDiarmid</td>
<td>Director</td>
<td></td>
<td><a href="mailto:raptor.comm@rogers.com">raptor.comm@rogers.com</a></td>
</tr>
<tr>
<td>Linda Stockton</td>
<td>Officer &amp; Director</td>
<td>Treasurer</td>
<td><a href="mailto:stockton@mcmaster.ca">stockton@mcmaster.ca</a></td>
</tr>
<tr>
<td>Jane E. Evans</td>
<td>Director</td>
<td></td>
<td><a href="mailto:bjevans@cogeco.ca">bjevans@cogeco.ca</a></td>
</tr>
<tr>
<td>Claude Leblanc</td>
<td>Director</td>
<td></td>
<td><a href="mailto:claude.leblanc@scafg.com">claude.leblanc@scafg.com</a></td>
</tr>
<tr>
<td>Lawton Osler</td>
<td>Director</td>
<td></td>
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<tr>
<td>Gaylen Racine</td>
<td>Director</td>
<td></td>
<td><a href="mailto:grracine@bell.net">grracine@bell.net</a></td>
</tr>
<tr>
<td>Craig Reith</td>
<td>Director</td>
<td></td>
<td><a href="mailto:craig.o.reith@gmail.com">craig.o.reith@gmail.com</a></td>
</tr>
<tr>
<td>Bob Topp</td>
<td>Director</td>
<td></td>
<td><a href="mailto:bobtopp1@gmail.com">bobtopp1@gmail.com</a></td>
</tr>
<tr>
<td>Greg Wilkinson</td>
<td>Director</td>
<td></td>
<td><a href="mailto:greg.wilkinson.ca@gmail.com">greg.wilkinson.ca@gmail.com</a></td>
</tr>
</tbody>
</table>

A Strategic Planning Committee acts as the Executive Committee of the Board.

There is a communication subcommittee comprised of SQL Board Members and non-Board members who are experienced communication professionals. Other committees are: Distribution & Outreach, Policy & Research, Governance & Finance and Fundraising.
Safe Quiet Lakes Funding Requests 2015

SQL has also applied for grants for 2015 from the following governments:

Transport Canada’s Boating Safety Contribution Program (BSCP)

Town of Gravenhurst

Seguin Township

Township of Muskoka Lakes

We have received small grants from Seguin Township and the Township of Muskoka Lakes in both 2013 and 2014. This is the first time that we have applied to the Town of Bracebridge and Gravenhurst.

We also applied to Transport Canada (BSCP) in 2014 and did receive a grant.

We have not heard about funding for 2015 as the grants are just being submitted.
SAFE QUIET LAKES  
INCOME AND EXPENSE STATEMENT - CASH BASIS

<table>
<thead>
<tr>
<th></th>
<th>Budget</th>
<th>Forecast</th>
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<tbody>
<tr>
<td></td>
<td>fiscal year</td>
<td>fiscal year</td>
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<tr>
<td></td>
<td>Dec. 1, 2014 -</td>
<td>Dec. 1, 2013 -</td>
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<tr>
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<td>Nov. 30, 2015</td>
<td>Nov. 30, 2014</td>
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<tr>
<td><strong>INCOME</strong></td>
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<tr>
<td><strong>GRANTS:</strong></td>
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<td>Government:</td>
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<td></td>
</tr>
<tr>
<td>Municipalities</td>
<td>2,000</td>
<td>2,000</td>
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<tr>
<td>Transport Canada (Note 1)</td>
<td>-</td>
<td>20,939</td>
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<tr>
<td><strong>DONATIONS:</strong></td>
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<td></td>
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<tr>
<td>Lake associations</td>
<td>10,150</td>
<td>10,238</td>
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<tr>
<td>Individuals</td>
<td>5,000</td>
<td>4,869</td>
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<tr>
<td><strong>OTHER:</strong></td>
<td></td>
<td></td>
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<tr>
<td>Sale of golf shirts</td>
<td>-</td>
<td>60</td>
</tr>
<tr>
<td><strong>TOTAL INCOME</strong></td>
<td>17,150</td>
<td>38,105</td>
</tr>
</tbody>
</table>

| **EXPENSES**            |          |          |
| Communication expenses: |          |          |
| Interns (labour only, excluding uniforms and travel) | 6,300 | 6,100 |
| Permanent signage       | -       | -        |
| Spring event            | 1,000   | 710      |
| Production cost of PSA  | -       | 6,531    |
| Outdoor advertising     | 3,500   | 10,509   |
| Collateral material (postcards, stickers, Code signs) | 2,500 | 3,838 |
| Golf shirts, uniforms   | 125     | 201      |
| Website                 | -       | 34       |
| Right of way decal      | 500     | -        |
| Travel                  | 800     | 639      |
| Events and symposiums   | 1,200   | 170      |
| Other                   | -       | 65       |
| Communications total    | 15,925  | 28,796   |

| Administrative expenses:|          |          |
| Banking                 | 45       | 49       |
| D&O insurance           | 1,200    | 1,194    |
| Association fees and memberships (including CSBC, MLA) | 150 | 150 |
| PO box rental            | 170      | 170      |
| Stationery costs        | 1,000    | -        |
| Postage                 | 500      | -        |
| Other                   | -        | -        |
| Administration total    | 3,065    | 1,563    |
| **TOTAL EXPENSES**      | 18,990   | 30,359   |

**EXCESS (SHORTFALL) OF INCOME OVER (UNDER) EXPENSES FOR THE PERIOD**

<table>
<thead>
<tr>
<th></th>
<th>Budget</th>
<th>Forecast</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(1,840)</td>
<td>7,746</td>
</tr>
</tbody>
</table>

| Plus opening bank balance, beginning of period | 17,303 | 9,556 |
| Balance in bank, end of period                 | 15,463 | 17,303 |

**Note 1:** SQL has applied for a grant from Transport Canada for 2015, but has not yet received confirmation if the application has been successful or not.

**Note 2:** The reason that SQL has such a large balance at the end of the year is because if we want to apply for a Transport Canada grant the following year we need to have 25% of the money in the bank and a small cushion to start off the new year.

Jane Evans, Board and Committee Member, Safe

November 24, 2014

Page 62 of 69
THE CORPORATION OF THE TOWNSHIP OF MUSKOKA LAKES

MINUTES – JOINT OCCUPATIONAL HEALTH AND SAFETY COMMITTEE

A meeting of the Occupational Health and Safety Committee was held on Thursday, October 16, 2014 at 9:00 a.m., Board Room of the Municipal Office, Port Carling, Ontario.

Members Present:

Steve Strand, Non-Management Member, Union Member, Co-Chairperson
Rochelle Jeffries, Non Management, Non Union Member
Bud Rettie, Management Member
Sandy Bos, Non Management, Non Union Member (9:24am)

Others:
Stephanie Clark, Health and Safety Coordinator

Regrets:
Jack Ellis, Non-Management, Union Member
Greig Young, Management Member

1. Meeting Called to Order

   a. Steve Strand called the meeting to order at 9:14 a.m.

   The minutes from August 21st, 2014 were reviewed.

   Moved by Steve Strand/ Seconded by Bud Rettie
   “To accept the minutes.”
   CARRIED

2. Business Arising from the Minutes

   a. Review of JHSC Action Plan

   Committee reviewed list of recently completed and outstanding issues.

3. Correspondence to be Tabled


   Committee reviewed the Hazard Alert and noted the Township has one (1) sand dome in Glen Orchard. The sand dome gets a visual inspection on the monthly JH&SC
workplace inspection. Sandy Bos will inquire when the last inspection by a Professional Engineer was completed and will report back to Committee at the next Joint Health and Safety Committee meeting.

4. **New Business**

   - One report noted (2014-007).
     - 2014-007 Committee discussed the incident. An employee fell into a sinkhole on the side of a road. Culvert has been fixed.
     - Going forward all metal culverts will be slowly replaced with plastic culverts to prevent erosion / wash away.

b. Review of Hazard reports
   - No reports noted

c. Review of Workplace Inspection Reports.
   - Workplace Inspection Report
   - Management Workplace Inspection Reports
   All inspections were reviewed by Committee.

d. Review of outstanding Recommendations for Action
   - None

   - Workplace Inspection Process Flow Chart
   Steve Strand reviewed with Committee.

f. Committee Member Resignations and Replacements.
   - Rochelle Jeffries submitted her letter of resignation from the Committee. She thanked the Committee for their support over the years but decided due to work and personal commitments, it was time to move on.

g. Health and Safety Coordinator Reports.
   - None

h. Health and Safety Award 2014.
Stephanie Clark gave a brief overview and noted that three employees have been nominated to date. The award will be handed out at the Long Service Awards Dinner on November 28th, 2014.

5. **Training**

6. **Adjournment**
   Moved by Sandy Bos.
   "To adjourn the meeting."
   CARRIED.
   This meeting was adjourned at 10:00 a.m.
   The next regular meeting of committee will be held on December 18th, 2014 at 9:00 a.m. in the Board Room.

[Signatures]

Bud Rettie

Steve Strand
COMMITTEE OF THE WHOLE
AGENDA REPORT

TO: Mayor Furniss and Members of the Committee of the Whole
MEETING DATE: January 20, 2015
SUBJECT: ONTARIO SPORT AND RECREATION COMMUNITY FUND:
ACTIVE STRONGER COMMUNITY PROJECT

RECOMMENDATION: For Information Purposes Only.

APPROVALS:
Submitted By: Molly Ross, Project Manager Jan 16, 2015 Original Signed by M.Ross
Corey Moore, Project Coordinator Jan 16, 2015 Original Signed by C.Moore
Acknowledged by: Lisa McMurray, CEDC Jan 16, 2015 Original Signed by L.McMurray

SUMMARY: To provide an update on the Active Stronger Community Project.

ORIGIN: Active Stronger Community Project Manager and Project Coordinator.

BACKGROUND: In July 2014, the Township of Muskoka Lakes received confirmation from the Ministry of Citizenship and Immigration that it had been successful in securing a grant of $23,250.00 through the Ontario Sport and Recreation Community Fund program to execute a sport and recreation project entitled: Active Stronger Community. The project’s objective is to implement the Township’s new Sport and Recreation strategy and action plan which is aligned with the Canadian Sport for Life Framework and was endorsed by Committee of the Whole in January 2014.

Project Objective:
The Stronger Active Community project will create new tools and resources to support community groups to develop new programs based on local needs (including youth and seniors), build volunteer and leadership capacity in the community, and promote the benefits of healthy active living through sport and recreation to citizens. The project activities are designed to be inclusive and accessible for all Township residents (permanent and seasonal), with specific benefits for low-income and vulnerable populations.

Project Update
Since August 2014 new tools and resources have been created to meet project objectives including the following:
- **Online database/sport & recreation program directory** to help community groups promote programs and share information. [www.muskokalakesrecreation.com](http://www.muskokalakesrecreation.com)

- The Development of a **Community Working Group**. The working group will provide input for on-going needs assessment, program development and long term sport and recreation planning. Recruitment for the working group is on-going and all are welcome.

- Planning for **Sport and Recreation Fairs** is underway with hopes to host multiple fairs in several locations across the Township. These fairs will include exhibits, speakers and workshops to promote programs available within the community.

- **Fundraising and Grant Writing Workshop** is scheduled for February 17, 2015. This is the first of several training workshops planned. On-going workshops and training will be provided to support community needs.

- The project coordinator and project manager will be providing **one-on-one training and consulting services to local groups** to support capacity building with sport organizations, parent councils, and seniors groups. This could be assistance with program marketing, program development, fund development (grant writing) and operational/business (planning needs) for sport and recreation program development.

- **Development of risk management and concussion prevention policies** as per the requirements of the funding agreement. These policies are required by the funder (MTCS) are to be approved and publicly available at the completion of the project (July 2015). These policies include: concussion prevention and management, volunteer and staff-screening, and harassment concussion treatment, etc.

**FINANCIAL:** None
TO: Mayor Furniss and Members of Committee of the Whole

MEETING DATE: January 20, 2015

SUBJECT: DOORS OPEN 2015

RECOMMENDATION: Committee of the Whole recommend to Township Council that the Economic Development Department be directed to coordinate the 2015 Doors Open event at the same funding level as in 2014 ($3,000).

APPROVALS:

Submitted by: Lisa McMurray, CEDC Jan 15, 2015 Original Signed by L.McMurray

Approved By: Clayton Harris, Interim CAO Jan 15, 2015 Original Signed by C.Harris

ORIGIN: Economic Development.

BACKGROUND: In 2002, Ontario Heritage Trust launched Doors Open Ontario, the first province-wide event of its kind in Canada. From April to October, Doors Open Ontario attracts large crowds across Ontario. These events invite residents and visitors alike, to discover, first-hand, Ontario’s hidden heritage treasures.

Since 2002, over five million visits have been made to heritage sites participating in this initiative. Doors Open Ontario, now considered a cultural phenomenon, continues with hundreds of participating communities across the province.

In November 2012 the Heritage Committee determined that they did not have the resources to manage future Doors Open events. Subsequently, the Economic Development was directed to coordinate these events. During this transition, the Architectural Conservancy of Ontario – Muskoka Branch and the Heritage Committee, have provided general assistance to staff.

In 2013 Muskoka Lakes partnered with the Town of Gravenhurst, for the Doors Open event. Nine (9) Muskoka Lakes properties participated in the May event. Unfortunately extremely poor weather conditions and event timing resulted in low
attendance. In September 2014, Muskoka Lakes participated with 8 properties and saw a total of 140 visitors during the one-day event.

In 2015, staff anticipate that the Township-wide event will have new participating properties and see an increase in resident/visitors as a result of the implementation of the marketing/promotion strategy created with the Economic Development Intern.

**FINANCIAL:**

$3,000 was approved in both the 2013 and 2014 operating budgets to participate and advertise for the Doors Open event.

As the 2015 budget has yet to be approved, staff request $3,000 be allocated in the operating budget to participate and advertise for the 2015 event.

Cost breakdown:

- Registration $1,500 (plus tax)
- Advertising $1,300 (radio, print)